

Center for Endocrine Health - No Show Policy

Failure to keep scheduled appointments is costly to our practice, yourself and other patients. This notice is to inform you of our policy concerning “No Shows”. Patients who are not able to keep their appointments are asked to cancel at least 24 hours prior to their appointment. We realize that may not always be possible, due to unforeseen circumstances and we will consider that on a case by case basis. Providing this notice gives us the opportunity to work in other patients who are on a waiting list, thus utilizing the practice’s time in a wise manner. Anyone who does not inform the center of their inability to make the appointment in time, will be subject to a \$30 No-Show fee. If any patient does not arrive for his/her appointment 3 times in a row they will be considered dismissed from the practice and a dismissal letter will be sent out.

I have read this policy and understand the details within it and accept the terms.

Patient Signature

Date