

Email Communication Authorization Form

Email is usually the fastest and most efficient way for us to communicate with you. You can use it to contact our office to request an appointment, lab orders, and refill of medications, or to report a symptom, and we are able to use it to send you lab results. This form of communication can avoid significant delays if our office is busy when you try to call us, or if you are not available when we try to contact you.

If you agree to communicate with us via email, you should be aware that our email is not encrypted, and therefore not secure. We will, as far as possible, avoid including identifying information such as your full name or date of birth, but cannot guarantee that this information will not be present in attachments from third parties, such as lab reports. Email should never be used in an emergency, or for an urgent request. Dr Sawyer will aim to respond to email communication within 48 hours, but if you do not receive a response within that time, please either call or resend your email.

By signing this document you are agreeing to receive lab test results and other communication from our office via email.

Signed _____ Date _____

Email address: _____